

# Jackson Soil & Water Conservation District

## Board of Supervisors May 2026 Meeting Minutes

Location: Jackson County UF/IFAS Extension Office

Date: May 13, 2026

Time: 8:00 AM

Board members present: Steve Baford, David DeFelix, Jeff Pittman, Michael Thompson, Michael Davis

Quorum: YES

Absent: 0

Staff present: Haylee Sapp, District Coordinator, Katie Moore, JSWCD BMP Technician/Financial Analyst Administrator, Rex Patterson, JSWCD MIL Team Lead, and Kevin Warren, JSWCD MIL Technician

Attendees present: John Baggett, FDACS/OAWP - Environmental Manager, Carol Dunaway, Supervisor of Elections, Doug Mayo, Jackson County UF/IFAS Extension Director, Chris Denmark, Environmental Administrator, Gary Chew, NFWFMD – Environmental Specialist II & AG Cost Share, Ethan Carter, Agricultural Agent, and Michael Felton, NRCS.

Chairman Basford calls the meeting to order at 8:01 AM.

Carol Dunaway swears Michael Davis into office as the JSWCD District 2 Supervisor.

Supervisor Thompson motioned to approve the agenda as read; Seconded by Supervisor Pittman.

Carried unanimously.

Supervisor Pittman motioned to approve the April 08, 2026, meeting minutes; Seconded by Supervisor Thompson. Carried unanimously.

UF/IFAS: Doug reports that Greenwood had gotten 8.56 inches of rain at the start of May. Cattle prices are quite reasonable. Doug is currently working on getting more information about Agricultural Law enforcement. He wants to get more information out to the public. "If you are transporting agricultural products into Florida, your vehicle and your products will be inspected by the ag law enforcement according to the

BMP with FDACS-OAWP: John reports that OAWP they are transitioning to the Division of Fruit and Vegetables. They are wrapping up the Cost Share 2025 to 2026 Fiscal Year. There are 3 projects left to be reimbursed.

MIL: Rex reports that him and Kevin attended the ICC meeting in person. The last day for invoicing is June 30<sup>th</sup>. June 15<sup>th</sup> is the last day for irrigation evaluations. There will be a smooth transition between MIL leaving SWCDs to Madison County MIL Lab, the services will still be free to producers.

Financial: Bank account balances ended on 04/30/2026 at \$454,333.24. The invoices for our BMP/MIL April Expenses were uploaded on 05/06/2026. Our operating expenses fees for April were \$377.20. April ending balances totaled: \$454,333.24. April total debits: \$373,018.94. April total credits: \$112,561.32. With the BMP/MIL Invoice reimbursements of \$28,645.32. Less the Advance balances total: \$276,748.55. That leaves the balance of \$25,524.97 to the Board's discretion.

D.C.: Haylee reports that she is working with Jim Davis regarding the 2024 to 2025 financial audit and the annual MIL financial audit. She reminds the Board Supervisors that their Form 1 is due on July 1<sup>st</sup>. The previous years of the District Coordinator operations budget was \$7,738.00 and the request for funds for that same amount will be made this upcoming fiscal year.

Supervisor: Chairman Basford reports that the Jackson County Board of County Commissioners and the JSWCD's MOU will be revised to have the JSWCD Board of Supervisors sign off on timesheets, leave requests and annual employee evaluations for Haylee, the JSWCD District Coordinator.

Adjourned @ 9:26 AM CST